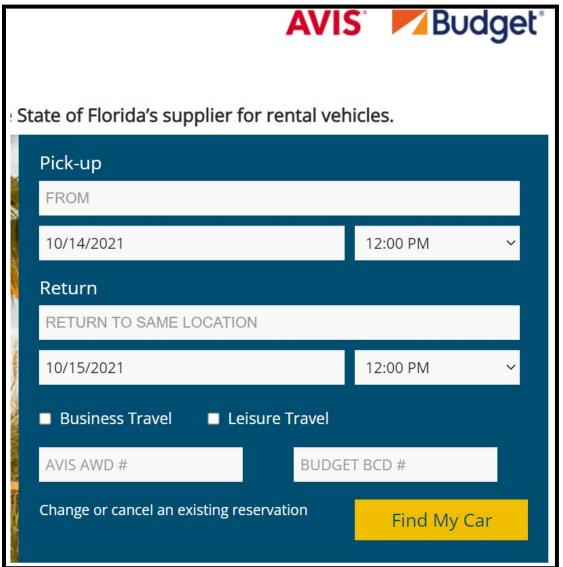
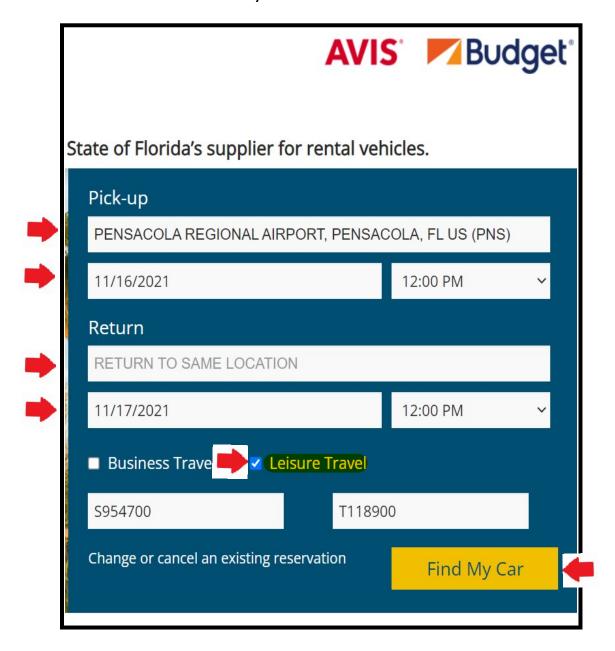


How to rent a car with Avis/Budget for PERSONAL use with PERSONAL Funds

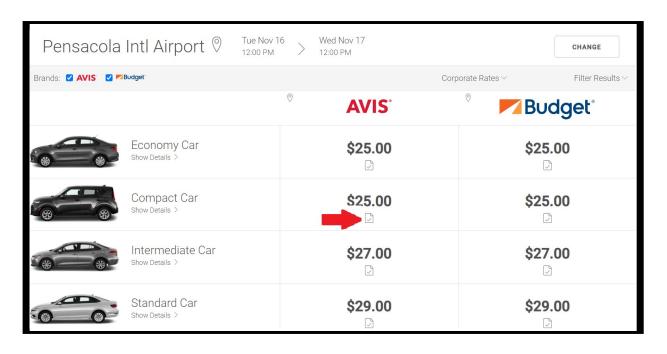
1. Click <u>here</u> to start the registration.



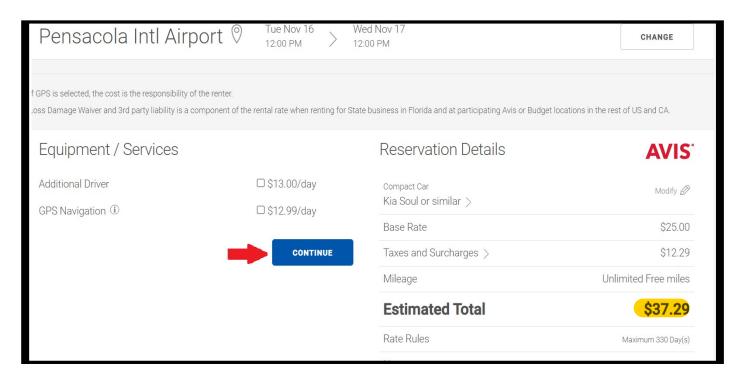
- 2. Enter the pick-up and return dates and location information.
  - Select the "Leisure Travel" option box.
  - Select "Find My Car" Box.



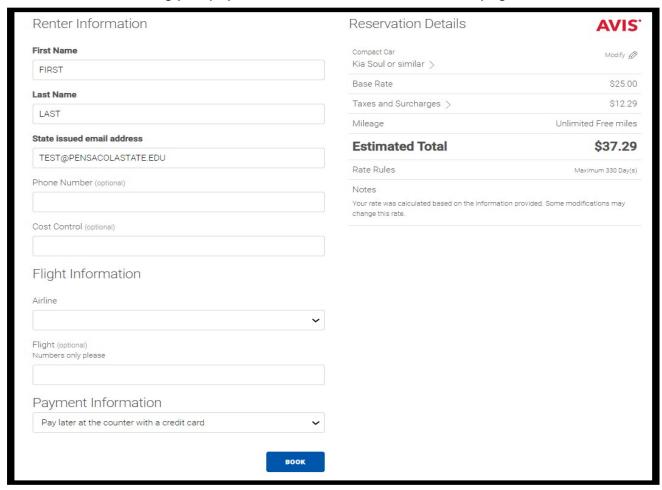
- 3. Confirm the pick-up location at the top of the page and dates of the rental.
- 4. Select the car to rent from the options shown on this page by clicking under the price of the vehicle shown.



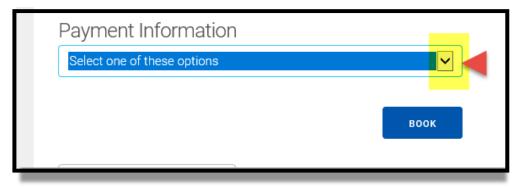
5. A new page will open showing the reservation costs in the bottom right corner of page.



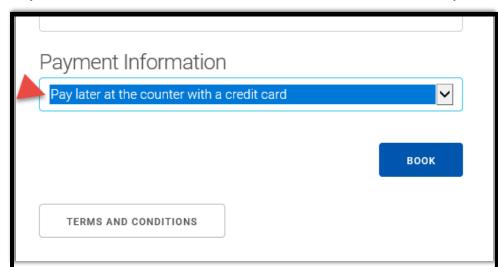
6. On the next page, you will enter your first and last name and your <u>COLLEGE EMAIL</u> address before entering your payment information at the bottom of this page.



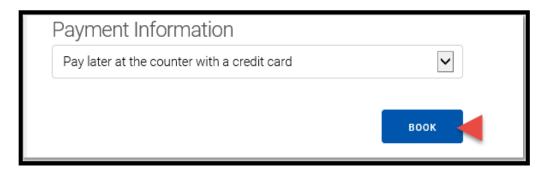
7. Choose the drop-down arrow in the "Payment Information" section.



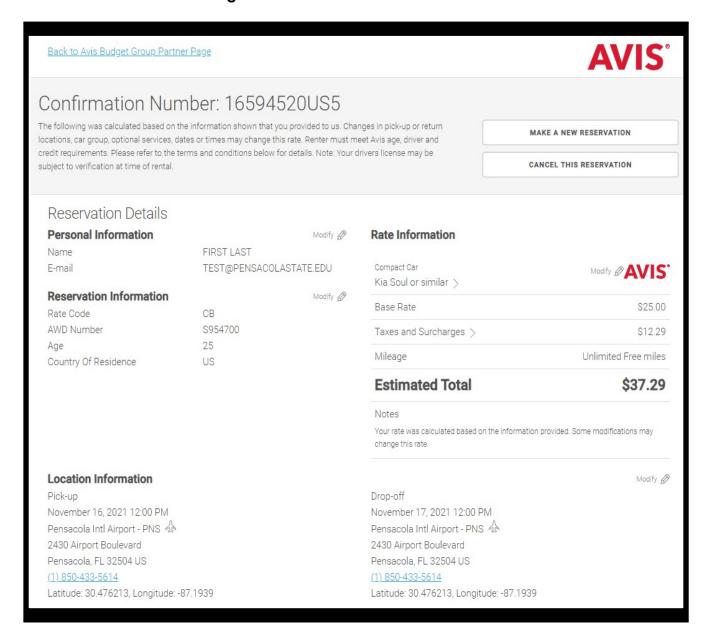
8. Choose "Pay later at the Counter with a credit card." This should be the first option offered.



9. After selecting the "Pay later" option, click the blue "BOOK" button beneath this line.



- 10. A new page will populate after clicking the "Book" button. It includes that the Avis confirmation number. The reservation summary page also includes "Taxes and Surcharges."
- 11. Print the Confirmation Page.



**12. Process Completed.** Page 5 of **5**