



# PENSACOLA STATE COLLEGE

Introduction to Humanities -  
Section Syllabus HUM 2020 - S1012  
Fall 2024 Session A

**Instructor:** Susan Sweat  
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**Final Exam Date:** TBA  
**Last Date of Drop/Add:** August 23, 2024  
**Last Date for Student to Withdraw:** November 5, 2024

**Course Description:** An introduction to the study of the humanities, including philosophy, literature, and the arts. Examines cultural achievements from the Ancient World to the Contemporary Era. Meets AA general education, Humanities.

**Class Meeting Time:** Tuesday & Thursday - 11:00am-12:15pm  
**Class Location:** South Santa Rosa, Building 5100, Room 5132  
**Credits:** 3 cc

**Prerequisites:** None.  
**Offered:** FA, SP, SU.  
**Distribution:** Meets AA General Education Core, Humanities requirement.

**Required Textbooks and Instructional Materials:** Free "Open Educational Resources" required. Please see your instructor.

**Supplemental Textbooks and Instructional Materials:** None.

**Special Requirements:** None.

**Methods of Evaluation:**

At minimum, the instructor will cover content which aligns with statewide and institutional learning outcomes for the course. The instructor will measure student performance using the following:

<b>Grading Scale:</b>	
90% - 100%	A
87% - 89%	B+
80% - 86%	B
77% - 79%	C+
70% - 76%	C
67% - 69%	D+
60% - 66%	D
0% - 59%	F

<b>Grading Calculation</b>	
Quiz grade	25%
Assignment grades	25%
Exam Grades	50%
Totals	100%

Evaluations of student progress towards achieving the stated learning outcomes and performance objectives is the responsibility of the instructor, within the policies of the College and the department. Detailed explanations are included in the course supplementals developed by the instructor for each section being taught.

**Student Expectations:** Students enrolled in this course can expect the following:

1. clearly identified course objectives;
2. productive class meetings;
3. a positive learning environment;
4. opportunities for appropriate student participation;
5. effective instruction;
6. positive and appropriate interactions;
7. assistance with meeting course objectives during and beyond class hours;
8. evaluation of student performance and appropriate and timely feedback; and
9. clear and well-organized instruction.

**General Education Student Learning Outcomes:**

**Critical Thinking:** The student analyzes, evaluates, and, if necessary, challenges the validity of ideas, principles, or data in order to develop informed opinions, probable predictions, or defensible conclusions.

**Communication:** The student effectively communicates knowledge and ideas.

**Cultural Literacy:** The student demonstrates an understanding of human culture and its diversity.

**Course Learning Outcomes:**

1. Identify various works depicting painting, sculpture, architecture and relate them to various cultures and time periods.
2. Recognize certain works in poetry, literature, music, and philosophy and relate them to various schools and time periods.
3. Evaluate the significance of the humanities to both individuals and society.

**Academic Dishonesty Statement:**

Pensacola State College is committed to upholding the highest standards of academic conduct. All forms of academic dishonesty, to include plagiarism and cheating, are prohibited. Penalties for academic dishonesty include but are not limited to one or more of the following: the awarding of no credit on the assignment, a reduction in the course grade, or the assignment of a final course grade of F and removal from the course. See the College Catalog for more details: <https://pensacolastate.smartcatalogiq.com/en/2023-2024/Catalog/Student-Handbook/Student-Responsibilities/Plagiarism-and-Academic-Cheating>

**Student Email Accounts:**

Pensacola State College provides an institutional email account to all students enrolled in courses for credit. PirateMail is the official method of communication, and students must use PirateMail when communicating with the College. In cases where companion software is used for a particular class, email may be exchanged between instructor and student using the companion software.

**Flexibility:**

It is the intention of the instructor to accomplish the objectives specified in the course syllabus. However, circumstances may arise which prohibit the fulfilling of this endeavor. Therefore, this syllabus is subject to change. When possible, students will be notified of any change in advance of its occurrence.

**ADA Statement:**

Students with a disability that falls under the Americans with Disability Act or Section 504 of the Rehabilitation Act, it is the responsibility of the student to notify Student Resource Center for ADA Services to discuss any special needs or equipment necessary to accomplish the requirements for this course. Upon completion of registration with the Student Resource Center for ADA Services office, specific arrangements can be discussed with the instructor.

**Equity Statement:**

Pensacola State College does not discriminate against any person on the basis of race, color, national origin, sex, disability, age, ethnicity, religion, marital status, pregnancy, sexual orientation, gender identity or genetic information in its programs, activities, and employment. For inquiries regarding the College's nondiscrimination policies, contact the Executive Director of Institutional Equity and Student Conduct, 1000 College Blvd., Building 5, Pensacola, Florida 32504, (850) 484-1759.

**Security Statement:**

Pensacola State College is committed to encouraging all members of the College community to be proactive in personal safety measures. In case of emergency, students should ensure that they are aware of the building exit closest to each of their classrooms, as well as all alternative building exits in case circumstances require using a different route.

**Emergency Statement:**

In the case of severe weather or other emergency, the College administration maintains communication with appropriate state and local agencies and makes a determination regarding the cancellation of classes. Notices of cancellation will be made through the College's PSC Alert system and on the College's website.

## **[Course Policies:**

This class will be conducted under the regulations defined in the Pensacola State College Code of Student Conduct in the College Catalog.

Regular, punctual attendance is required for face to face and live online classes. A student may miss one class meeting beyond the number of times a class meets per week before being considered excessively absent. Refer to the explanation of Excessive Absences in the current catalog for more information. Tardiness and/or leaving class early may be converted to Students who are excessively absent may be withdrawn from the class

Distance Learning Attendance Policy: For any student enrolled in a distance learning course, participation in the course according to the schedule of events described by the faculty member is considered attendance. A student who does not access the class website during the first week of class, does not take examinations by established due dates, or does not otherwise participate in the distance learning process as outlined by the faculty member is subject to withdrawal.

Cell phones and other electronic devices must be turned off and kept out of sight in the class. Talking or texting on a cell phone while class is in session is not allowed. If special circumstances/emergencies arise, please inform the instructor and step out of the classroom to take or make emergency calls. Violation of this policy will result in your being asked to leave the class.

Class disruptions, including but not limited to persistent talking while the instructor or another student is speaking, could result in your being asked to leave the class

College policy disallows visitors in the labs or classrooms

If you are asked to leave class for violating class policies, you will be counted absent from class and may not be allowed to make up work from that day. Additionally, the Office of Student Conduct will be contacted. Before returning to class, you must contact the instructor.

Be courteous with your posts and be considerate of others' opinions and perspectives. Try to remain objective and respectful at all times. Derogatory, hurtful or harassing comments will not be tolerated, nor will foul language. Any posts with such material will be deleted and the student will receive a 0 for that assignment. A second violation may result in removal from the course.

If you violate class policies in a post or assignment, you will not be allowed to make up that work. Before resuming class, you must contact the instructor.

### **Zoom Policies**

This is our virtual classroom. Appropriate classroom behavior is expected.

Log into your meeting from a distraction-free, quiet environment.

You must have your video on during class.

Students must wear appropriate attire.

Do not operate heavy machinery driving a car, etc. during any meeting.

Please keep your audio on mute until you want to speak. This will help to limit background noise.

If you would like to use the chatbox, remember that it is public and a record of the chat is kept and archived.

Have paper and a pen or pencil handy to take notes.

### **Makeup & Late Work:**

**Quizzes & Exams:** You may not make up quizzes or exams you fail to complete on time. However, your lowest quiz grade will be dropped, as will your lowest exam grade. even if it is a zero for a missed quiz or exam.

**Assignments:** Assignments must be turned in by the due date. You will submit your assignments electronically in Canvas on or before the due date.

### **LATE WORK IS NOT ACCEPTED**

## **Extra Help:**

Instructor by appointment

Virtual Tutoring in Writing and Math is free for all Pensacola State College students. For more information about the virtual tutoring schedule, use this link: <https://www.pensacolastate.edu/current-students/student-services/virtual-tutoring/>Links to an external site.

The Writing Lab offers free face to face tutoring in writing and grammar to all Pensacola State College students at the following locations.

Writing Lab Resources (instructure.com)

- o Pensacola campus: Bldg. 4 Rm. 448
- o Milton campus: Bldg. 4400 Rm. 4401
- o Warrington campus: Bldg. 3100 Rm. 3142B
- o South Santa Rosa Center: Room 5194

The Math Lab offers free tutoring in Math, Physics, and Chemistry to all Pensacola State College students at the following locations. Information on Math tutoring hours and locations: <https://pensacolastate.instructure.com/courses/1399484>

Pensacola Campus: Bldg. 1 Rm. 111

Milton Campus: Bldg. 4400 Rm. 4401

Warrington Campus: Bldg. 3100 Rm. 3142D

South Santa Rosa Center: Room 5194

TRIO-Student Support Services provides students with access to a long list of FREE services. TRIO-SSS can provide students with their own personal advisor, who can help with any type of advising (academic, transfer, financial aid, career, personal/social). Students will also have access to tutoring (currently virtual 24/7). Call 850-484-2028 or go to [www.pensacolastate.edu/trio](http://www.pensacolastate.edu/trio) Links to an external site. for more information.

The Student Resource Center (SRC) for ADA Services office is located on the Pensacola Students with a disability that qualifies under the American with Disabilities Act (ADA) are encouraged to contact the Student Resource Center for ADA Services. Disabilities covered by ADA may include learning, psychiatric, physical disabilities, or chronic health disorders. Students can contact SRC/ADA if they are not certain whether a medical condition/disability qualifies. <https://www.pensacolastate.edu/current-students/student-services/student-resource-center-for-ada-services/#1479481819670-26b18b82-30ea> Links to an external site.

SRC/ADA is located in Building 6, Room 603

Contact by email [ADA-services@pensacolastate.edu](mailto:ADA-services@pensacolastate.edu) or by phone at 850-484-1637.

PSC Wellness Services: As a student, you may experience a wide range of challenges that can interfere with learning. These can include life stressors such as strained relationships, increased anxiety, depression, problems concentrating, substance use, lack of motivation, or other stressful experiences which interfere with your academic and personal success. If you are experiencing any of the above, PSC Wellness Services are available to you. All students are eligible for free, confidential individual counseling services provided in-person or via tele-health. You can contact Counseling Services on campus at 850-484-1758 or by e-mail at [bclark@pensacolastate.edu](mailto:bclark@pensacolastate.edu). Counseling Services off campus (BayCare) are available 24/7 at 800-878-5470. For additional 24/7 crisis help, the Crisis Text Line can be accessed by texting "GULF" to 741-741 and the Suicide Lifeline can be reached by phone 800-273-8255.

Library home page: <http://library.pensacolastate.edu/> Links to an external site.

**Canvas Passwords** and Technical Support: 850-471-4534 (toll free: 888-897-3605) Other Canvas Support: 855-534-1843 (toll free)

Student Canvas Orientation Course: <https://pensacolastate.instructure.com/courses/1177031>

Student Zoom and Canvas Tutorial Videos: <https://elearning.pensacolastate.edu/introduction-to-canvas/> Links to an external site.

PSC Student Handbook: <http://pensacolastate.smartcatalogiq.com/en/2021-2022/Catalog/Student-Handbook> Links to an external site.

Online Student Resource Guide: <https://www.pensacolastate.edu/current-students/student-services/> Links to an external site.

PDF version: <https://www.pensacolastate.edu/documents/student-resource-guide/> Links to an external site.

**Cheating and Plagiarism Policy: Plagiarism is the use of anyone else's ideas or words without giving proper credit. Cheating includes, among other things, copying someone else's work, turning in work done by someone else, or turning in work that has been submitted in another class by you or anyone else. The consequences of either plagiarism or cheating are an automatic zero (0) on the work in question and**

**possible failure of the course or discipline by the college. Please refer to the College Catalog for the college policy regarding cheating and plagiarism.**

**Maximum Attempts:** Any student still on the official class roll after the drop period will be counted as having attempted the course whether or not he or she finishes the class. The third attempt to take a college course will cost three (3) times the cost of the first two (2) attempts.

**Student Perception Surveys – EvaluationKit:** During the term, you will receive a notification in Pirate Mail and/or Canvas with a link to EvaluationKit, the online evaluation system used by Pensacola State College. Please take advantage of this opportunity to provide anonymous feedback to your instructors about their courses. Your opinions are valuable, and your evaluations enable instructors to assess their teaching style and help them decide what changes to consider in curriculum, textbooks, or assignments.

### **PirateMail Policy**

PSC provides an institutional email account to all credit students. PirateMail is the official method of communication, and students must use PirateMail when communicating with the College. In cases where Canvas is used for a particular class, emails may be exchanged between instructor and student using Canvas.

### **Proctorio Test Monitoring:**

Selected tests for this course require the use of Proctorio, a test proctoring software that records audio, video (facial expressions and body movements), and the surrounding environment during the entire length of the test. Proctorio runs as an extension in the Google Chrome browser and only works in Canvas. You will need a webcam and microphone to use Proctorio. You must take your tests on a laptop, desktop, or Chromebook computer as Proctorio cannot be used with a mobile device such as phone, tablet, or iPad. During a test, you may not cover your webcam or muffle the audio in any way. Doing so will result in a 0 which will be factored into your grade. After your exam ends, only your instructor will have access to your exam data. Recordings remain confidential, viewed only by your instructor and relevant administrators if deemed necessary. Information about Proctorio:

<https://pensacolastate.instructure.com/courses/1177031/pages/test-proctoring-with-proctorio-information-for-students>

### **Proctorio Access Code:**

If you are asked for an access code for a quiz, that means something is not right with the set-up.

Consult the [Proctorio](#)Links to an external site. [Access Code Guide](#)Links to an external site. for solutions.

If you still have difficulty, contact [Proctorio](#)Links to an external site. [Support](#)Links to an external site..

**DO NOT ASK THE INSTRUCTOR FOR A CODE.**