

**PENSACOLA STATE COLLEGE  
STUDENT LEADERSHIP & ACTIVITIES  
CLUB FUNDS REQUEST**

Date \_\_\_\_\_

\_\_\_\_\_ is requesting funds in the amount of  
(organization)

\$ \_\_\_\_\_ for \_\_\_\_\_ to be held at  
(dollars) ( activity)

\_\_\_\_\_ on \_\_\_\_\_  
(place) ( dates)

Advisor \_\_\_\_\_ Phone \_\_\_\_\_

Student Contact \_\_\_\_\_ Phone \_\_\_\_\_

The purpose of this activity is \_\_\_\_\_

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The following is a breakdown( be specific) of the funds being requested:

**TRAVEL**

**Housing** \_\_\_\_\_ rooms @ \$ \_\_\_\_\_ x \_\_\_\_\_ nights = \$ \_\_\_\_\_

**Student Meals** \_\_\_\_\_ breakfast @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

\_\_\_\_\_ lunches @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

\_\_\_\_\_ dinners @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

**Advisor Meals** \_\_\_\_\_ breakfast @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

\_\_\_\_\_ lunches @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

\_\_\_\_\_ dinners @ \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

**Registration** \$ \_\_\_\_\_ x \_\_\_\_\_ people = \$ \_\_\_\_\_

**Other** \$ \_\_\_\_\_

Materials & Supplies \_\_\_\_\_

Miscellaneous \_\_\_\_\_

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Student Leadership & Activities

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date