

**APPENDIX T
VERIFICATION OF PROMOTION CONFERENCE**

As per section 17.07.C.5 of the Collective Bargaining Agreement, the faculty member and supervisor met on _____ and discussed the content and assessment of the faculty member's promotion package. At that conference, the faculty member was given copies of the following materials:

1. A delineation of points assigned (Appendix S) according to the F.P.C. (Appendix Q).
2. The supervisor's written recommendation for promotion or explanation of reasons for not recommending promotion (Appendix S).

Faculty Member

Date

Immediate Supervisor

Date

(Signing does not necessarily indicate agreement with the supervisor's assessment or opinions, but does acknowledge that the meeting took place, discussion occurred, and materials were received.)