

**APPENDIX N
RECORD OF DISCIPLINARY ACTION**

Faculty Member _____

Level of Disciplinary Action _____

Date of Disciplinary Action _____

Date of Activity or Event Prompting Disciplinary Action _____

Description of Activity of Event Prompting the Disciplinary Action

Faculty Member

Date

Administrator

Date

Note: The above signatures verify only that the faculty member and the administrator have discussed the disciplinary action and do not indicate the faculty member is in agreement with the action.

Cc: Faculty Member
Faculty Member Personnel File Privacy Folder