



**District Board of Trustees  
Board Meeting Minutes  
May 19, 2026 – Pensacola Campus**

**Board Workshop**

Ms. Brittany Gansmann, Executive Director of Corporate Training and Continuing Education, presented a program overview of Corporate Training and Continuing Education. Ms. Gansmann answered the Trustees' questions, and the Trustees expressed appreciation for the information.

**Board Meeting**

Present: Chair Gordon Sprague, Mr. George Atchinson, Mr. Richard Holzkecht, Mr. Todd Leonard, Mr. Oscar Locklin, Ms. Audrey McDonald, Mr. Zack Smith, Dr. Troy Tippet, Mr. Braden Ball (General Counsel), Dr. Ed Meadows, and staff.

Absent: Mr. Ed Fleming

**I. Call to Order**

Chair Sprague called the meeting to order at 5:36 p.m.

**II. Introductions/Recognitions**

Dr. Meadows thanked AFC for the refreshments.

Dr. Meadows introduced newly appointed Trustee George Atchison, who shared brief remarks about his background. The Trustees went around the table to introduce themselves and welcome Mr. Atchison to the Board.

Dr. Meadows introduced Mr. Mike Listau, Dean of Workforce Education, who called on welding instructor, Jac Rolison, and welding students, Dakota Blankenship and Leonard Havrilla, to introduce themselves and share a video of their recent submission to America's 250<sup>th</sup> Anniversary Statewide Welding and Fabrication Challenge. The project was also displayed outside of the Board Room for viewing. The Board commended the students and instructor for the project.

Dr. Meadows thanked Trustees who had attended recent events such as commencement and the nursing pinning ceremony.

Dr. Meadows recognized Chief Tom Roberson for attending the recent Commissioner's Summit and the work he is doing for campus safety.

**III. Approval of Agenda**

Chair Sprague called for a motion to approve the agenda. Dr. Tippet moved for approval, Mr. Holzkecht seconded, and the motion passed unanimously.

**IV. Public Comments**

No public comments.

**V. Consent Agenda - Approved**

Chair Sprague called for approval of the consent agenda. Mr. Locklin moved for approval, Mr. Smith seconded, and the motion passed unanimously.

**A. Minutes**

Consent Items

1. April 21, 2026

**B. Finance**

Consent Items

1. Grant Pursuit – Educational Opportunity Center Program

Information Items

1. Impacts of Implementing GASB 103 on FYE 2026 Financial Statements
2. Current Contracts as of April 30, 2026
3. Budget to Actual as of April 30, 2026
4. Finance Committee April 2026 Minutes

**C. Academic and Student Affairs**

Information Items

1. Academic and Student Affairs Committee Minutes – April 21, 2026

**D. Facilities – No Consent Items**

**E. Human Resources**

Consent Items

1. Create the position of Assistant Director, Human Resources, at Level 5 on the Professional/Managerial Salary Schedule retroactive to May 9, 2026. Job description to be provided. (Business Affairs – Human Resources)
2. Create the position of Diesel Maintenance Technician, at Level 2 on the Professional/Managerial Salary Schedule. (Academic Affairs – Applied Technology and Professional Services) [grant funded]
3. Change the current funded and unfilled College Bus Operator/Garage Assistant at Level 2 on the Professional/Managerial Salary Schedule to Garage Assistant at Level 11 on the Professional Non-exempt Salary Schedule. (Facilities, Planning and Construction – Transportation)

Information Items

1. Human Resources personnel transactions occurring in April 2026.

**VI. Action Items**

**A. Finance**

1. Unexpended Plant Fund Capital Outlay Budget Amendment

Ms. Kovacs requested an additional \$27,788.00 to increase the budget related to activities related to Hurricane Sally. She explained that the College had to pay back some additional management costs due to FEMA's disallowing previously paid costs to the College. Dr. Locklin moved for approval, Dr. Tippet seconded, and the motion passed unanimously.

2. 2025-2026 Missing Property List

Ms. Kovacs explained that confirmed missing property items are brought to the Board annually to ensure efficiency. She further explained that in the last year, there were 12 items that were unable to be located, and, after noting that all of

the items have been reported to the police, asked permission to remove them from the records. Mr. Smith made a motion for approval, Mr. Locklin seconded, and the motion passed unanimously.

### 3. Write Off Accounts

Ms. Kovacs explained the monetary discrepancy between this year's and last year's requested write-offs. Dr. Tippet moved for approval, Mr. Locklin seconded, and the motion passed unanimously.

## **B. Academic and Student Affairs**

### 1. Recommendations for Faculty Sabbaticals

Dr. Kelly presented the Academic and Student Affairs agenda on behalf of Dr. Spicer. Dr. Kelly directed Trustees to the handout provided which details the faculty members being recommended for sabbatical and a summary of their proposed projects that are being requested for approval: Randall McClellan for Fall 2026, Sarah Meyer for Summer 2026 D Session and Fall 2026, and Paula Work for Summer 2026 D Session and Fall 2026. Mr. Smith made a motion for approval, Mr. Locklin seconded, and the motion passed unanimously.

## **C. Facilities**

No Action Items

## **D. Human Resources**

No Action Items

## **VII. General Counsel**

No Report.

## **VIII. President's Time**

Dr. Meadows called on Ms. Diane Bracken to give the Board an update on the College's construction projects. Ms. Bracken reported that the Airframe and Powerplant Facility is in the process construction and is scheduled to be completed by February 2027; permits have been obtained for the construction of the Diesel and Marine Mechanics Facility, the land has been cleared, the groundbreaking will take place Thursday, May 21<sup>st</sup> at 9:30 a.m., and the facility is scheduled to be completed by March 2027; demolition has begun in Building 21 in preparation for the construction of the Training Center; the Soccer Field has had turf installed and the field is expected to be ready for gameplay in August 2026.

### DSO Reports

1. Alumni Association and Athletics – Ms. Lotz provided the following updates regarding the Alumni Association and Athletics:

- Signing Day was held on April 27<sup>th</sup> with 15 student athletes taking part.
- On April 28<sup>th</sup>, the Sports Awards Banquet was held. Ms. Lotz thanked Chair Sprague for speaking at the event.
- The Alumni Association held its annual Fishing Excursion benefiting the Delta Kappa Alpha Fraternity Alumni Scholarship. The event, led by Alumni Association President Mike Thomas, hosted 11 participants and raised over \$7,700, bringing the scholarship to over \$85,000 to date.
- The Alumni Social is scheduled for Thursday, May 21.
- The semi-annual Distinguished Alumni Awards will be held on June 13<sup>th</sup> and will honor 4 individuals.
- Basketball player Devon Bates received the All-American Honorable Mention Award and was invited to the 2026 NJCAA Men's Basketball Coaches

Association All-Star Game in Las Vegas, where he was awarded the Ken Rochlitz MVP Award.

- The baseball team ended the season with 4 players placing on All-Conference Teams.
- Six players from the softball team earned spots on the All-Panhandle Conference Teams.
- PSC student athletes averaged a 3.35 GPA for the fall 2025 semester, and a 3.39 for the spring 2026 semester.

2. Foundation – Ms. Krieger provided the following updates regarding Foundation activities:

- Ms. Krieger handed out invitations to the Commercial Driver Training Facility Tour scheduled for May 21<sup>st</sup>.
- Announced an update on the 250 for 250 campaign, which has raised a total of \$37,425.
- There are 2 new philanthropy circles: Health Sciences Philanthropy Council and Trades Council.
- The College has received a second gift from Margarette S. Berrisford's Trust for the Margarette S. Berrisford Endowed Scholarship for Women.
- Reported on Quarter 1 Key Performance Indicators.

#### Reports and Announcements

- Dr. Meadows called on Dr. Debbie Douma to give an update on Grants and Federal Programs. Dr. Douma reported that the College will be purchasing a dump truck and about \$100,000 will go into a scholarship fund which benefits students in the Commercial Truck Driving program. Dr. Douma also reported that her office had received the final executed agreement from Escambia County which will provide \$15,000 to enable eligible families to enroll children in the Century Campus Kid's College at no cost.
- Dr. Meadows informed Ms. Sheila Nichols that her department will be responsible for providing WSRE reports for the Board going forward.
- Dr. Meadows explained that, in order to give Trustees time to consider what being a Foundation Board Liaison entails, the election of a Board Liaison for the Foundation will be moved to the June meeting.

### **IX. Chair's Time**

#### Action Items

1. Election of Chair and Vice Chair Nomination from the Floor

Chair Sprague made a motion to elect Mr. Smith as Board Chair. Mr. Holzknecht seconded, and the motion passed unanimously. Mr. Smith expressed appreciation for this appointment. Chair Sprague asked for a motion to elect the Board's Vice Chair. Mr. Smith made a motion to elect Mr. Leonard, Mr. Holzknecht seconded, and the motion passed unanimously.

2. Election of Charter Academy Board Members

Chair Sprague explained that typically the past Chair, current Chair, and current Vice Chair serve as Charter Academy Board Liaisons, but that more Trustees can serve as well. Chair Sprague motioned for Dr. Tippett to continue as a Board Liaison of the Charter Academy. Mr. Smith seconded, and the motion passed unanimously. Mr. Smith made a motion to add Ms. McDonald and Mrs. Holzknecht as Charter Academy Board members as well. Dr. Tippett seconded, and the motion passed unanimously.

3. Election of Foundation Board Liaison – Tabled

Chair Sprague acknowledged and accepted Dr. Meadows' earlier request to delay the election of a Foundation Board Liaison to the June meeting. Chair Sprague

encouraged Trustees to attend Foundation Board meetings and explained the expectations of Foundation Board Liaisons. Mr. Atchison expressed an interest in being a Foundation Board Liaison, and Dr. Meadows noted that he would provide Mr. Atchison with further information on the role.

**X. Good of the Order**

- Chair Sprague congratulated Mr. Atchison on his appointment to the Board, and the Trustees who were elected to serve on the Charter Academy Board.

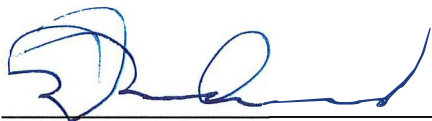
**XI. Adjournment**

There being no further business, the meeting was adjourned at 6:26 p.m.

Recorded By 

Date Approved: 6/16/2026

  
Chair, Board of Trustees

  
President