



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

May 21, 2024

Pensacola Campus

4:30 p.m. Workshop

Anita Kovacs: 2024-2025 Budget and Salary Schedule

5:00 p.m. Committee Meetings

Academic and Student Affairs Committee—Academic Affairs Office

Facilities Committee— District Conference Room

Finance Committee—Business Affairs Office

Human Resources Committee—President’s Conference Room

5:15 p.m. Charter Academy Board Meeting

5:30 p.m. Full Board Meeting

AGENDA

- I. Call to Order**
- II. Introductions/Recognitions**
- III. Approval of the Agenda**
- IV. Call for Public Comments on Agenda Items**
- V. CONSENT ITEMS**

Those terms included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member on any item, the item should be identified and removed from the Consent Agenda for separate action.

- A. Approval of Minutes—April 16, 2024 (pg. 3-6)**
- B. Finance (pg. 7-128)**
 - 1. Acceptance of June 30, 2022-June 30, 2023, Biennial Florida Bright Future Scholarship program and the Florida Student Assistance Grant Program Operational Audit (pg. 9-32)**
 - 2. Grant Pursuits (pg. 33-35)**
 - a. Empowering Broader Academic Capacity and Education—Seed Track (EMBRACE) (pg. 33)**
 - b. Student Support Services (SSS) (pg. 34)**
 - c. Veterans Student Support Services (V-SSS) (pg. 35)**

Information Items: (pg. 127-128)

- 1. Budget to Actual as of April 30, 2024 (pg. 127)**
- 2. Finance Minutes for April 16, 2024 (pg. 128)**

C. Academic and Student Affairs

Information Items:

- 1. Recommendations for Endowed Chair Recipients (handout)**

D. Facilities—No Consent Items

E. Human Resources (pg. 129-134)

- 1. Create the position of High School Teacher/Education Specialist, at Professional/Managerial Level 4 funded by the Charter Academy. (Academic Affairs—Charter Academy) (pg. 131-133)**

2. Faculty member Mary Anne Petruska requests leave from continuing contract to assume an administrative position effective May 13, 2024. (Academic Affairs—Mathematics and Computer Science)
3. Amend the contract language within the administrative employment contracts to include: If the Administrator is a new hire who has not previously been employed by the College, then the first ninety (90) days of the Administrator's employment under this contract will be a probationary period during which their suitability for the position to which they have been appointed will be assessed. The College reserves the right to extend the Administrator's probationary period if, in its sole opinion, such extension is necessary. During the Administrator's probationary period, their employment may be terminated by the College at any time during or at the end of the probationary period, and no cause is required to be given by the College. The College's disciplinary procedures related to termination and progressive discipline will not apply to the Administrator during their probationary period.
4. Reappointments for administrative contracts for the 2024-2026 and 2024-2025 fiscal years.
 - a. Executive and Managerial Personnel recommended for Multi-year Contract
 - b. Professional/Managerial Personnel recommended for Annual Contract for Fund 1
 - c. Professional/Managerial Personnel recommended for Annual Contract for Fund 2 (provided grant funds are available)
 - d. Faculty recommended for Annual Contract
 - e. Faculty recommended for Lecturer Contract

Information Items: (pg. 134)

1. Human Resources personnel transactions occurring in April 2024 (pg. 134)

VI. ACTION ITEMS

A. Finance (pg. 36-126)

1. Policy 6Hx20-1.028—Sexual Misconduct (pg. 36-47)
2. Fee: Proposed Lab Fee Increase—HSC 2400 First Aid and Injuries (pg. 48)
3. Write Off Uncollectible Accounts Receivable (pg. 49)
4. Unexpended Plant Fund Capital Outlay Budget—2023-2024 Budget Amendment (pg. 50)
5. RFP #8-2023/2024—Charter School Bus Services (pg. 51)
6. 2023-2024 Missing Property List (pg. 52)
7. Pensacola State College Foundation Audit Review Checklist and Pensacola State College Foundation 2023 Audit Report (pg. 53-87)
8. Current Unrestricted Fund Operating Budget for Fiscal Year 2024-25 (pg. 88-121)
 - a. Student Fee Rates (pg. 91)
 - b. 2024-2025 Salary Schedule (pg. 92-121)
9. Proposed Amounts Budgeted for Fiscal Year 2024-2025 Direct Support Organization (DSO) Support (pg. 122-124)
10. Unexpended Plant Fund Capital Outlay Budget (pg. 125-126)

B. Academic and Student Affairs—No Action Items

C. Facilities—No Action Items

D. Human Resources

1. Special Contracts (open item)

VII. General Counsel

VIII. President's Time

IX. DSO Reports (pg. 135-144)

1. Foundation (pg. 135-141)
2. WSRE (pg. 142-144)

X. Chair's Time

A. ACTION ITEMS

1. President's Employment Contract

XI. Adjournment