



PENSACOLA STATE COLLEGE

District Board of Trustees Meeting

June 18, 2024

Pensacola Campus

4:30 p.m. Workshop

Ken Phillips: Performing Arts

5:00 p.m. Committee Meetings

Academic and Student Affairs Committee— Academic Affairs Office

Facilities Committee— District Conference Room

Finance Committee— Business Affairs Office

Human Resources Committee— President’s Conference Room

5:30 p.m. Full Board Meeting

AGENDA

- I. Call to Order**
- II. Introductions/Recognitions**
- III. Approval of the Agenda (pg. 1-2)**
- IV. Call for Public Comments on Agenda Items**
- V. CONSENT ITEMS**

Those terms included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board Member on any item, the item should be identified and removed from the Consent Agenda for separate action.

- A. Approval of Minutes— May 21, 2024 (pg. 3-7)**
- B. Finance— No Consent Items (Agenda- pg. 8)**

Information Items:

- 1. Rescind Policy 1.009— Cashing of Personal Checks (pg. 19)**
- 2. Budget to Actual for the Period Ended May 31, 2024 (pg. 20)**
- 3. May 2024 Finance Committee Minutes (pg. 21-22)**
- C. Academic and Student Affairs (Agenda- pg. 23)**
 - 1. New Technical Certificates Embedded in Associate in Science Degrees (pg. 24-25)**
 - a. Technical Certificate in Homeland Security Specialist Embedded in the A.S. Degree in Criminal Justice Technology (pg. 24)**
 - b. Technical Certificate in Real Estate Paralegal Embedded in the A.S. Degree in Paralegal Studies (pg. 25)**
 - 2. Change the Surgical Technology Program from a Career Certificate (Clock Hour) Program to an Associate in Science Degree as Required by the Program Accrediting Body (pg. 26)**

D. Facilities— No Consent Items (Agenda- pg. 29)

Information Items:

1. Approve the Annual Comprehensive Safety Report (pg. 44-65)

E. Human Resources (Agenda- pg. 66)

1. Create the position of Events Coordinator at Professional/Managerial Level 3. (Facilities, Planning, and Construction) (pg. 67-70)
2. As of July 1, 2024, convert funding from a vacated Executive Assistant at Career Service Level 6, to a Wellness Support Specialist, at Professional/Managerial Level 2 (existing job description). (Institutional Equity and Student Conduct).
3. As of July 1, 2024, create a new position of Administrative Assistant/Retention Specialist, Pirates CARE Student Resource Center at Career Service Level 6. [Fund 2] (Institutional Equity and Student Conduct). (pg. 71-73)
4. Add the position of Transcript Evaluator, at Career Service Level 1, to the budgeted positions and Salary Schedule (former position with the job description). (Registrar Office)

Information Items:

1. Human Resources personnel transactions occurring in May 2024. (pg. 74-75)

VI. ACTION ITEMS

A. Finance (Agenda- pg. 8)

1. Lab Fee Change Requests (pg. 9-17)
2. Fiscal Year 2024-2024 Purchase Orders Exceeding \$325,000 (pg. 18)

B. Academic and Student Affairs (Agenda- pg. 23)

1. Approval of the 2025-2026 General Education Course Options (pg. 27-28)

C. Facilities (Agenda- pg. 29)

1. Approve FY 2025-26 through 2027-28 College Capital Improvement Plan (CIP)— Legislative Budget Request FY 2025-2026 (pg. 30-43)

D. Human Resources— No Action Items (Agenda- pg. 66)

VII. General Counsel

VIII. President's Time (pg. 76-78)

A. ACTION ITEMS

1. 2024-2025 Board Meeting Schedule (pg. 76)

Information Items:

1. CO-LAB June 2024 Occupancy Report (pg. 77-78)

IX. DSO Reports (pg. 79-85)

- A. Alumni Association and Athletics (pg. 79)
- B. Foundation (pg. 80-85)

X. Chair's Time

A. ACTION ITEMS

1. Report from Nominating Committee

XI. Adjournment