

THE DISTRICT BOARD OF TRUSTEES OF  
PENSACOLA JUNIOR COLLEGE, FLORIDA  
1000 COLLEGE BOULEVARD  
PENSACOLA, FL 32504-8998

January 4, 2006

BID NO. 10, 2005/2006

**INVITATION TO BID (ITB) ON STUDIO INTERCOM SYSTEM FOR WSRE-TV**  
**AND**  
**PENSACOLA JUNIOR COLLEGE**

The District Board of Trustees of Pensacola Junior College, Florida hereby extends an Invitation To Bid (ITB) on Studio Intercom System for WSRE-TV and Pensacola Junior College, as specified in this bid request.

All terms and conditions included hereafter are part of this bid request. Any bid failing to comply with all of these terms and conditions may not be accepted. Rights are reserved to reject any and all bids and to waive any and all technicalities.

Directions for submitting bids include the following:

1. **All bids must be mailed or delivered to the attention of the Director of Purchasing and Auxiliary Services, and be received in the Purchasing and Auxiliary Services Office, Pensacola Junior College, Building 7, Room 737, 1000 College Boulevard, Pensacola, Florida 32504-8998, or delivered to the bid opening site, not later than 11:00 A.M., local time, Wednesday, January 18, 2006 and shall be clearly marked "SEALED ITB NO. 10, 2005/2006 – Studio Intercom System for WSRE-TV and Pensacola Junior College".** Due to the requirement of sealed bidding, facsimile bids will not be acceptable as valid bid responses. All bids shall be submitted on the bid form, herein included, and shall be properly signed by an authorized representative of the firm or entity submitting the bid, with delivery or completion date clearly indicated, in order to be considered. Attach all amplifying instructions and documents to this bid form. In the event that you are unable to submit a bid, written notification should be submitted to the Purchasing and Auxiliary Services Office in order for your firm's name to remain on the mailing list.

An evaluation committee meeting, in accordance with FS 286.011(1), is scheduled to be held on **Friday, January 20, 2006, at 9:00 A.M.** in the Barfield Administration Building No. 7, Room 737, 1000 College Boulevard, Pensacola, Florida 32504-8998. Bid tabulations and award recommendations will be posted in the Purchasing Department, Pensacola Junior College. Posting normally occurs within 10 days of bid opening date.

2. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in F.S. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
3. Any person(s) requiring reasonable accommodations, in accordance with the provisions of the American With Disabilities Act for attendance at the scheduled bid opening, shall contact the Office of the Director of Purchasing and Auxiliary Services, at least seventy-two (72) hours in advance of the scheduled bid opening deadline, as indicated on Page 1, herein.
4. Price, quality, specifications and time of guaranteed delivery will be the determining factors in the award of the bid.
5. All prices shall be firm until order is placed, unless otherwise specified herein or indicated by bidder.
6. All bid prices shall be FOB Pensacola Junior College, 1000 College Boulevard, Pensacola, FL 32504-8998.
7. Failure to file a protest within the time prescribed in F.S. 120.57(3), or failure to post the bond or other security as required by F.S. 287.042(2)(c) shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. All protests must be delivered to the Director of Purchasing & Auxiliary Services, Pensacola Junior College, 1000 College Blvd., Pensacola, FL. 32504 within the time prescribed in Chapter 120, Florida Statutes to be considered valid.
8. Unless otherwise indicated herein, when manufacturer's names, trade names, and/or catalog numbers are listed in a specification, they are provided for information and are not intended to limit competition. The bidder may offer any brand for which he/she is an authorized representative which meets or exceeds the specification(s) for any item(s). If equivalent products are offered, the manufacturer's name and model number shall be clearly indicated on the bid form. Any item(s) offered as equivalent to that which is specified must be equivalent in quality of materials, workmanship, and effect and shall be corresponding in function and performance. Descriptive literature and/or complete specifications shall be included for any item(s) offered as approved equivalent(s). Bids lacking any written indication of intent to bid an alternate product or brand will be considered to be in complete compliance with the specifications of the bid form. Pensacola Junior College shall retain the right to determine the acceptability of any item(s) offered as equivalent to any item(s) specified.

9. In the event of an error in extending the total cost of any item, the unit price submitted will prevail.
10. **With the consent and agreement of the successful bidder(s)** purchases may be made under this ITB by other community colleges, state universities, district school boards and by other educational institutions within the state of Florida. Such purchases shall be governed by the same terms and conditions stated in the proposal solicitation as provided in State Board of Education Rule 6A14.0734(2) (d). If the period of time is not defined within the solicitation, the prices, terms and conditions shall be firm for 120 days from the date of award. Bidders shall note exceptions to the above paragraph, if any.
11. Bids may be awarded or rejected in whole, at the discretion of Pensacola Junior College.
12. Any award on the basis of this bid will be contingent upon approval by The District Board of Trustees of Pensacola Junior College, Florida, and the terms of the contract to be negotiated with the successful bidder.

We look forward to your participation in submitting a proposal for consideration. Any questions or concerns should be addressed to the Director, Purchasing and Auxiliary Services at (850) 484-1794.

Angie C. Jones  
Director of Purchasing  
and Auxiliary Services

## **Scope of Proposal:**

The District Board of Trustees of Pensacola Junior College, Florida, on behalf of WSRE, is accepting proposals to provide components for a studio intercom system as described below for use at for WSRE Television and Pensacola Junior College. The components must at a minimum meet the specifications hereinafter provided. This equipment will be purchased as a complete system from a single vendor. Partial bids will not be accepted. The winning bidder will be the single point of contact for this system. Installation is not included. If a system other than that specified is bid, full documentation must be supplied with the bid for evaluation purposes, or the bid will not be considered.

## **I. General**

### **Specifications:**

System shall be a digital time division multiplexed matrix type system with a minimum of 64 input/output ports. The central controller must be rack mountable. The system must be powered by 120 VAC 60 Hz single phase power. System must include redundant CPU's and redundant power supplies with failure alarms. System shall have a minimum of 64 ports that may be configured as one way in, one way out, or two-way. **All connections between controller and peripherals are with RJ-12 connectors.** System shall operate at a nominal audio level of +8 dBu. It shall have programmable key panels with electronic readout. Audio processing and switching must be CD quality. Each port must have individual audio level control. Key panels must be capable of being programmed at the key panel. Each key panel must be capable of mixing audio from different ports and each mix input must be level adjustable. System must be software programmable and programming software capable of running on Windows XP must be included. System must include telephone hybrids and the hybrids must be accessible from the key panels. Warranty, parts and labor, must be at least 3 years. Current availability and cost of service contracts after the warranty period must be stated.

## **II. System Components or approved equivalents**

### **A. Central Controller Frame**

- i. Adam-CS Digital Matrix Communications System frame with dual power supplies, dual processors.
- ii. Frame shall be fully populated with I/O cards for 64 ports using RJ12 connectors.

### **B. User Panels**

- i. RTS KP832/20 Key panel (with 4 pin XLR headset connector) with enhanced contrast LCD display supporting 18 individually assignable keys with 8 character alphanumeric display.
- ii. RTS WKP4 wall mount key panel includes built in speaker, housed in aluminum enclosure with 4 keys, with WKP-50 wall box.

**C. Microphones**

- i. RTS MCP90-12 12 inch Gooseneck Microphone
- ii. RTS MCP90-18 18 inch Gooseneck Microphone

**D. Belt Packs**

- i. RTS BP351 A5F TW Intercom Belt Packs
- ii. RTS IFB 325 Belt Packs

**E. Interface**

- i. Telephone – RTS TIF 2000A digital hybrid with rack mount adapters for key panel
- ii. Party line intercom – SSA424 with rack mount adapters  
2 independent channels of 2 wire to 4 wire hybrids. Suitable for balanced or non-balanced systems. DSP hybrid eliminates need for manual nulling. Allows use of existing studio PL intercom equipment.
- iii. Power Supplies – RTS PS-15 with rack mount adapters  
Power supply for studio TW intercom subsystems.
- iv. IFB – RTS IFB 828  
Provides power, matrix interface and audio level control of 8 channels of IFB.  
Compatible with RTS IFB-325, IFB-4020 and IFB-4030 belt packs.

**F. Wireless IFB**

- i. RTS TT44 IFB Transmitter with RM-D rack mount
- ii. RTS TT34 IFB Receiver

**G. Wireless Intercom**

- i. RTS BTR800 PL Transmitter w/ ALP600 antenna and ALP600B bracket
- ii. RTS TR800 PL Receiver
- iii. RTS BC-1NM4 Battery charger and batteries

**PRICING SECTION**

<u>ITEM</u>	<u>QTY./UNIT</u>	<u>DESCRIPTION/SPECIFICATIONS</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	1 Each	RTS Adam-CS Digital Matrix Intercom Frame With dual redundant power supplies and Dual redundant microprocessor controllers, Populated with expansion cards for 64 ports with RJ-12 connectors . Or approved equivalent <hr/> Brand Bid	_____	_____
2	1 Each	RTS IFB 828 - 8 channel IFB panel with volume Controls Or approved equivalent <hr/> Brand Bid	_____	_____
3	3 Each	RTS SSA424 - 2 channel digital hybrid Or approved equivalent <hr/> Brand Bid	_____	_____
4	3 Each	RTS PS15 - Power supply for TW intercom Or approved equivalent <hr/> Brand Bid	_____	_____
5	12 Each	RTS KP 832/20 with 4 pin XLR headset connector - Key panel with 18 programmable Keys, each with 8 character DSP alphanumeric Displays Or approved equivalent <hr/> Brand Bid	_____	_____
6	6 Each	RTS MCP1 - Rack Mount Or approved equivalent <hr/> Brand Bid	_____	_____

<u>ITEM</u>	<u>QTY./UNIT</u>	<u>DESCRIPTION/SPECIFICATIONS</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
7	2 Each	RTS WKP4 with WKP-50 wall box - Wall Mount 4 key user panel Or approved equivalent <hr/> Brand Bid	_____	_____
8	9 Each	RTS MCP 90-12 - Gooseneck Microphone 12” Or approved equivalent <hr/> Brand Bid	_____	_____
9	3 Each	RTS MCP 90-18 - Gooseneck Microphone 18” Or approved equivalent <hr/> Brand Bid	_____	_____
10	18 Each	RTS IFB 325 - IFB Belt Packs Or approved equivalent <hr/> Brand Bid	_____	_____
11	16 Each	RTS BP351 A4F - TW Belt Packs Or approved equivalent <hr/> Brand Bid	_____	_____
12	2 Each	RTS TT16 with 1 each RM-D rack Mount, Wireless IFB Transmitters Or approved equivalent <hr/> Brand Bid	_____	_____
13	4 Each	RTS TR16 - Wireless IFB Receivers Or approved equivalent <hr/> Brand Bid	_____	_____
14	1 Each	RTS BTR800 - Wireless PL Transmitter Or approved equivalent <hr/> Brand Bid	_____	_____

<u>ITEM</u>	<u>QTY./UNIT</u>	<u>DESCRIPTION/SPECIFICATIONS</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
15	4 Each	RTS TR800 - Wireless PL receiver Or approved equivalent <hr/> Brand Bid	_____	_____
16	1 Each	RTS ALP600 - Antenna Or approved equivalent <hr/> Brand Bid	_____	_____
17	1 Each	RTS ALP600B - Antenna Bracket Or approved equivalent <hr/> Brand Bid	_____	_____
18	6 Each	RTS TIF 2000A - Telephone Hybrid Or approved equivalent <hr/> Brand Bid	_____	_____
19	1 Each	RTS BC-1NM4 - Four station Nicad battery Charger and batteries for TR-800 Wireless PL RCVR Or approved equivalent <hr/> Brand Bid	_____	_____
TOTAL PRICE			_____	_____

**NOTE: These items comprise a system that requires compatible components from the same manufacturer. This bid will be awarded in its entirety to one vendor.**

Cost of annual service contract, if available, when warranty expires \_\_\_\_\_

NOTE: This item is informational only and not part of the bid.



**CERTIFICATION OF DRUG-FREE WORKPLACE PROGRAM**

**IDENTICAL TIE BIDS** - Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program, or if all of the tied vendors have drug-free workplace programs. In order to have a drug-free workplace program a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.**

SIGNATURE OF VENDOR REPRESENTATIVE: \_\_\_\_\_

TYPED OR PRINTED NAME OF VENDOR REPRESENTATIVE : \_\_\_\_\_

BIDDING FIRM OR ENTITY NAME: \_\_\_\_\_

**BID SUBMITTED BY:**

\_\_\_\_\_  
FEDERAL TAX I.D. NUMBER

\_\_\_\_\_  
FIRM OR ENTITY NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY, STATE & ZIP CODE

\_\_\_\_\_  
TELEPHONE NUMBER /FAX NUMBER

TYPED OR PRINTED NAME  
OF REPRESENTATIVE: \_\_\_\_\_

**SIGNATURE OF REPRESENTATIVE:** \_\_\_\_\_

DATE: \_\_\_\_\_

