CULINARY and/or HOSPITALITY & TOURISM COOPERATIVE EDUCATION PROJECT REPORT

PART I – Cover Page

| Charlent ID Novel or | |
|--|------------------|
| Student ID Number | |
| Address | |
| | - |
| Course Title | _ |
| Course Number | |
| Section Number | - |
| Beginning Date of Co-op Work Period | - |
| Ending Date of Co-op Work Period | |
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| NOTE: All required paperwork must be turned in to your respective Co-op Depa | rtmental Advisor |
| and the Co-op Staff (Gil Bixel). | |
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*All course requirements must be completed before a passing grade will be assigned for your Co-op credits.

Hospitality & Tourism Management Students Mr. Sandy Southerland

Culinary Management Students Chef Travis Herr

PART II – Introduction

| Write an introductory statement including the following information: |
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| A) Background on yourself.B) Why you are doing a co-op work experience.C) Background and overview on your place of employment.D) Why you chose to do your co-op experience with this business. |
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| Part III-Objectives |
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| A) State Objective #1. |
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| B) Why did you set (pick) this Objective? |
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| C) Details of steps you took to reach this objective. |
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| D) How did you know you had reached this objective? |
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| Objectives Continued | |
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| A) State Objective #2. | |
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| C) Why did you set (pick) this Objective? | |
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| C) Details of steps you took to reach this objective. | |
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| D) How did you know you had reached this objective? | |
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| Objectives Continued |
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| A) State Objective #3 |
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| D) Why did you set (pick) this Objective? |
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| C) Details of steps you took to reach this objective. |
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| D) How did you know you had reached this objective? |
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| Objectives Continued | |
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| A) State Objective #4 | |
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| E) Why did you set (pick) this Objective? | |
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| C) Details of steps you took to reach this objective. | |
| C) Details of steps you took to reach this objective. | |
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| D) How did you know you had reached this objective. | |
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Part IV-Time Log

You must document at least 135 work hours for 3 co-op credits:

| DATE | TIME IN | TIME OUT | TOTAL HOURS | BASIC ACTIVITY |
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| Part V-Summary |
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| Write a summary statement including the following information: |
| A) Recap of co-op work experience.B) Did you enjoy working at this business?C) Are you glad you did a co-op work experience?D) Would you recommend co-op to other students? |
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Part VI-Copy of Co-op Paperwork Attach a copy of a) Co-op Calendar

- b) Co-op Agreement
- c) Learning Contract
- d) Employer Evaluation

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