

Annual HIPAA Privacy & Security Training Post-Quiz

Name: _____ Date: _____

Score: _____

1. **Protected Health Information (PHI) is only in written format and found in the patient's chart. (Circle the best answer)**
 - a). True
 - b). False

2. **You are not permitted to access or disclose PHI about any patient when you are not involved in that individual's care. (Circle the best answer)**
 - a). True
 - b). False

3. **It is a violation of the "minimum necessary" rule to access, view or print your own PHI. (Circle the best answer)**
 - a). True
 - b). False

4. **Group 1 Discipline (Written Warning) includes the following acts: (Circle the best answer)**
 - a). Not signing off a computer containing PHI
 - b). Leaving confidential information on desktop or counter in view for the public
 - c). A & B
 - d). None of the above

5. **An example of a Group 3 Discipline causing immediate termination for the first offense would be: (Circle the best answer)**
 - a). Accessing HIV test results
 - b). Disclosing PHI when the patient has not authorized you to do so and you are not caring for the patient
 - c). Sending a fax to the wrong phone number
 - d). A & B
 - e). C only

6. **It is acceptable to share passwords as long as your supervisor approves you to do so. (Circle the best answer)**
- a). True
 - b). False
7. **Doors to the hospital are to be locked at all times if NOT considered a public entrance. (Circle the best answer)**
- a). True
 - b). False
8. **All of your actions in the computer system can be monitored and are recorded. Audits are run to determine if employees have accessed information they are not entitled to know. (Circle the best answer)**
- a). True
 - b). False
9. **If you know of a possible HIPAA violation you should: (Circle the best answer)**
- a). Tell your supervisor
 - b). Ignore it in case you would get in trouble for telling
 - c). Report to the Privacy Officer (HIM Director)
 - d). Report it to the HIPAA Security Official (Risk Manager)
 - e). A, C, & D above
10. **An example of a Group 2 Discipline, causing you to be suspended without pay, would be accessing information on a patient if you were NOT involved with their care.**
- a). True
 - b). False