## Pensacola State College RESIGNATION / RETIREMENT / TERMINATION (PINK FORM)

I,, EMPLOY	EE ID, OF
,,,,,,,,	JOB TITLE
HEREBY RESIGN OR RETIRE EFFECTIVE	·
	DATE IN DETERMINATION OF UNEMPLOYMENT BENEFITS,
[ ] RETIREMENT [ ] OBTAINED OTHER	EMPLOYMENT [ ] RELOCATION
[ ] PURSUE EDUCATION [ ] PERSONAL/FAMILY	REASONS
EMPLOYEE SIGNATURE	DATE
TO BE COMPLETED BY EMPLOYEE'S SEMPLOYEE, OR WHEN TERMINA	SUPERVISOR IN THE ABSENCE OF THE TION OF EMPLOYMENT OCCURS.
	TERMINATED FROM THE POSITION
EMPLOYEE NAME & ID	
OF,,	DEPARTMENT & COST CENTER
EFFECTIVE	
DATE	IN DETERMINATION OF UNEMPLOYMENT BENEFITS, D IN THE COLLEGE'S PERSONNEL SYSTEM.
[ ] DISCHARGED FOR CAUSE	[ ] UNSATISFACTORY PERFORMANCE
[ ] NOT RETAINED DURING PROBATIONARY PERIOD	[ ] JOB ABANDONMENT
[ ] EMPLOYMENT CONTRACT NOT RENEWED	[ ] REDUCTION IN FORCE
[ ] END OF CONTRACT/GRANT FUNDING	[ ] DECEASED
THE BELOW SIGNATURES ARE REQUIRED FOR ALL TE	ERMINATION REASONS:
IMMEDIATE SUPERVISOR	
SENIOR LEVEL ADMINISTRATOR	
PRESIDENT	
FILE.	COPY TO PAYROLL DEPARTMENT AND EMPLOYEE'S  REV. 11/14
FOR OFFICIAL USE ONLY: ELIGIBLE FOR RE	
COLLEGE OFFICIAL'S SIGNATURE: HR DATA INPUT INITIALS:	